



ST PIRAN'S SCHOOL



NURSERY BOOKLET



ST PIRAN'S NURSERY DEPARTMENT

INFORMATION FOR PARENTS

We welcome you and your family to St Piran's and hope that your child will quickly settle into the Nursery Department in the secure and happy family atmosphere which we strive to create.

It is the aim of all the staff in the Nursery Department to create an environment in which all the children can enjoy their time together and have happy relationships among themselves and with the staff. At the same time we will help them to learn all the basic skills and develop their personalities.

In order to achieve this we welcome close links between home and school, and also encourage parents to work together with the staff. With this in mind there is some information we would like to pass on to you. We are sure, also, that you will appreciate that it is important to have some rules and recommendations of which you should be aware.

Parents are welcome to come into the Nursery between 8.30am and 9.00am to see your child's work, or just show an interest in their activities. The curriculum is available for all parents to see on request.

Parents Evenings are held in the Christmas and Easter Terms, when all members of staff are available for consultation. At the end of the Summer Term your children will receive a written report. Parents are invited to make an appointment to see the Head of Nursery or Head of Pre-Prep at any time throughout the year.

ATTENDANCE

When your child first comes to the St Piran's Nursery Department, you decide when they will attend. We recommend a minimum of three sessions per week, which could be either mornings or afternoons. Children may attend for either full or half days.

If you would like some guidance on this matter, then the Head of Nursery will be pleased to advise you. If your child does not attend the Nursery each day then, unfortunately they may miss out on some activities – for example, cookery, which only takes place one day a week.

The times of the Nursery day are:

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|-----------|------------------|
| Morning | 9.00am – 12 noon |
| Afternoon | 12noon – 3.30pm |
| All Day | 9.00am – 3.30pm |

BREAKFAST CLUB

This is available for Nursery children to use each day. Children may be dropped after 7.30am at the Lower School Hall and will be brought up to the Nursery at 8.30am by the Breakfast Club staff.

EXTENDED DAY

St Piran's does offer an "Extended Day" facility, which is open to the Nursery children. This after-school care is provided in the Lower School Hall. A member of the Nursery Department staff takes the children there at the end of the Nursery day. The children are provided with a snack before being involved in a variety of activities. Children must be collected **by 6.00pm**. If you would like your child to attend either Breakfast Club or Extended Day, please fill in the required form obtainable from the School Office.

THE SCHOOL DAY

As well as using all of the Nursery facilities the Nursery children also use the Main School facilities on a regular basis. Once a week the Nursery joins with the Reception classes for an assembly in the School Chapel. During the week the Nursery children use the Main School Hall for gym and games activities and the Dance Studio for a dance lesson. The Nursery children have the opportunity to use the school's heated swimming pool once a fortnight. Two adults are always in attendance when the children are in the pool, both are ASA qualified swimming teachers and lifesavers.

The children who stay all day eat their lunch in the Main School. The children are expected to use a knife and fork so practise at home is also encouraged!

READING HOMEWORK

If your child is ready to read whilst they are in the Nursery, then they will bring their reading book home. They will usually bring home the book that they have read to the teacher in school. In their reading folder will be a letter explaining how best to help each child with their reading and some simple games to play with their word cards. Reading books are normally taken home on a Friday, but sometimes midweek as well. Please return the reading folder on the next school day.

PROBLEMS

Your child's reactions to school are known to you, and are important to us. If they are unhappy or worried, please make an appointment to see the Head of Nursery as soon as possible, so that a solution may be found to the problem. Any unusual or changed home or social circumstances which occur, could affect your child's behaviour and attitudes within the Nursery. Please inform the Head of Nursery of these matters so that we can take note of them and be assured that such information will be kept confidential.

HEALTH AND SAFETY

As your child's safety is so important, please inform us who will normally be the person to collect your child from Nursery. If these arrangements change in any way, at any time, it is essential that the Nursery Office is informed. Nursery staff will not allow a child to go home with an unauthorised person.

MEDICAL

If your child requires a special diet, has any allergies, or has any long-standing illness – for example, asthma – we **must** know. Please fill in the medical forms and return them to the Nursery on or before your child's first day at St Piran's.

If your child is ill, or has a medical appointment, please write or telephone to notify the Head of Nursery **01628 594340**. If any medicines are prescribed, please keep your child at home whilst they are taking them. Please allow at least **twenty four hours before sending a child who has been sick back to school**.

Please fill in the **Emergency Contact Form** and return it to the Nursery on or before your child's first day at St Piran's. It is essential to have contact numbers in case of emergency or if your child is ill and needs to be sent home during the day.

NURSERY RULES

Please do not let your child bring any money or anything valuable into school. **NO JEWELLERY** may be worn as it is potentially dangerous, especially in the gym. Watches may be worn only if a child can tell the time.

Personal toys are restricted to Fridays when we have a "Toy Day". Your child may bring a small toy from home if he/she wishes (please name it if possible).

Children must not bring in food or sweets as we provide a snack at both morning and afternoon break times. When it is your child's birthday you may send in a birthday cake for them to share with the other children (we manage to make one cake go a long way!) Please make sure that it **DOES NOT CONTAIN NUTS**. No sweets please.

NAME LABELS

Please can you ensure that ALL your child's clothing is clearly labelled especially coats and shoes. On swimming days all their clothes must be labelled including pants, vests and socks. If you buy clothing from the second hand uniform shop, it is very important that you remove the previous owner's name labels and replace them with new ones.

NOTICE BOARDS

There are two notice boards in the Nursery - one inside the front door and one by the back classroom. Copies of all letters that are sent or emailed home are also posted on the back notice board, so it is worth while checking from time to time to make sure that you have received all the information we have sent to you. The notice board inside the front door contains all the information about swimming.

ST PIRAN'S SOCIETY

At St Piran's we have a St Piran's Society. This committee is made up of the Headmaster, Mr Carroll, three staff members and parents. Each year group throughout the school has a representative on the committee. The Nursery Department has two representatives, one parent representing the 3 year old children and one parent representing the 4 year old children. The purpose of this committee is to organise social events and to implement fund-raising ideas. Issues connected to the social aspect of the children's schooling may also be raised and discussed.

We hope that this answers the majority of questions you may have about life in the St Piran's Nursery Department. If any further information or clarification concerning the aims and ethos of the Nursery is required, the Head of the Nursery Department will be pleased to help.

NURSERY DEPARTMENT STAFF

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|--------------------------|-----------------------------|-----------------------------------|
| HEAD OF NURSERY: | Mrs Debbie Roberts | BEd (Hons) |
| NURSERY STAFF: | Mrs Jane Ashcroft | RSA Dip SpLd |
| | Mrs Debbie Bradfield | NVQ |
| | Mrs Debbie Durbaca | NNEB |
| | Mrs Emma O'Brien | NNEB |
| | Mrs Mandy Sweeney | NVQ Level 3 |
| | | Child Care & Education |
| | Mrs Jenny Sears | BTEC Nursery Nursing |
| | Mrs Dawn Williamson | CACHE Level 2 |
| HEAD OF PRE-PREP: | Mrs Lynne Rothwell | BA(Hons) |
| | | MA(Primary Education) |
| | | PGCE |

NURSERY DEPARTMENT TELEPHONE NUMBER
01628 594340



ST PIRAN'S

NURSERY DEPARTMENT UNIFORM LIST

Obtainable from:

JOHN LEWIS

Order on line - johnlewis.com

Fitting/advice;

John Lewis

Broad Street

Reading, Berkshire. RG1 2BB.

Telephone: 0118 957 5955

Second-hand uniform is available from the School Shop, which is run by some of our parents.

Opening Times

Tuesdays: 8.30am – 9.30am

Thursdays: 8.30am – 9.30am

Summer uniform can be worn from the start of the Summer Term but will be compulsory once informed by the Headmaster. Children can return to school in September in either their summer or winter uniform until informed otherwise by the Headmaster.

Boys' Uniform

Christmas and Easter Term

Grey Bermudas OR grey shorts

Grey pullover – school pattern

Short sleeved Eton blue polo shirt

Long grey socks

Black shoes – velcro fastening

Anorak/coat - own choice

Name tapes – to label the inside of the school uniform

Additional for Summer Term

Grey ankle socks

Brown or navy sandals (closed toe and heel)

P.E. Clothes

Navy shorts

Plain white T shirt

Black pull on/velcro plimsolls

Navy PE bag – 16`` x 14``

Swimming trunks - own choice

Swimming hat - from school shop

Swimming towel - own choice

Swimming bag - own choice

Name tapes – one inch deep. Initial plus surname. Blue font on a white background—from Hawkinsport or John Lewis

Girls' Uniform

Christmas and Easter Term

Grey box pinafore dress

Grey cardigan - school pattern

Short sleeved Eton blue polo shirt

Navy long socks/navy blue tights

Navy blue/black shoes - velcro fastening

Anorak/coat – own choice

Name tapes – to label the inside of the school uniform

Additional for Summer Term

Blue/white stripe dress

White ankle socks

Navy blue sandals (closed toe and heel)

P.E. Clothes

Navy shorts

Plain white T shirt

Black pull on/velcro plimsolls

Navy PE bag – 16`` x 14``

Swimming costume - own choice

Swimming hat - from school shop

Swimming towel - own choice

Swimming bag - own choice

Name tapes – one inch deep. Initial plus surname. Blue font on a white background—from Hawkinsport or John Lewis